INTERNATIONAL CONFERENCE OF DRUG REGULATORY AUTHORITIES

23-26 October 2012
Swissôtel, Tallinn, Estonia

Hotel Registration Form

15th International Conference of Drug Regulatory Authorities
23 to 26 October 2012 Tallinn, Estonia (Pre-conference 21 and 22 October 2012)

Please fill in this form and e-mail it **icdra@carlsonwagonlit.ee** or **fax to +372 640 7711** no later than 31 August 2012.
For registration to the conference, please use the Conference registration Form
Special hotel prices for conference participants are guaranteed for paid bookings until 15 July 2012.
Starting from 16 July 2012 all hotel bookings are on request basis.

Personal Data

Mr ☐ Ms ☐ Mrs ☐ Prof ☐ Dr ☐		
First Name		
Last Name		
Organisation		
Department		
Position		
Address		
City		
Country		
Telephone:	Fax:	Email:

Hotels

Hotel	Room Rate Per Night (Rate includes breakfast)	Check in	Check out	No of Nights
Swissotel 5*	Single Room 130 €			
	Double/Twin Room 145 €			
Radisson Blu Hotel Tallinn 4*	Single or Double/Twin Room 115 €			
Radisson Blu Hotel Olümpia 4*	Single or Double/Twin Room 95 €			
Nordic Hotel Forum 4*	Single or Double/Twin Room 79 €			
Sokos Hotell Viru 4*	Single Room 62-64 € [1]			
	Double/Twin Room 67 -70€ [1]			
Tallink City Hotel 4*	Single or Double/Twin Room 60-71€ [1]			
Reval Park Hotel & Casino 3*	Single Room 46 €			
	Double/Twin 52 €			

[1] *Depending on the day of the week*

Hotel Room Type ☐ Single room ☐ Twin room ☐ Double room

I would like to share the room with _____

Travel Information

Arrival Date		Time	Flight No.
Departure Date		Time	Flight No.

Special Requests

☐ Non Smoking ☐ Smoking

Remarks (allergies, wheelchair access and other important information) _____

Ravimiamet State Agency of Medicines

edqm European Directorate for the Quality of Medicines & HealthCare

World Health Organization

Payment Details

The official travel agency CWT Estonia will send you a confirmation and the invoice of your bookings. The payment deadline is 15 July 2012. The payment on spot at the hotel is not possible.

Please choose a payment method

☐ **Credit card** ☐ **Bank transfer**

Please specify the invoice details:

Official name of the payer	
Address	
Postal code	
City	
Country	

Cancellation and refunds

Any cancellation of accommodation should be notified in writing to the official travel agency CWT Estonia by e-mail **icdra@carlsonwagonlit.ee**. The travel agent will confirm your cancellation in writing.

For cancellations received on or before 15 July 2012: refund of 100% of the accommodation cost minus bank charges.
For cancellations received on or before 15 August 2012: refund of 25% of the accommodation cost minus bank charges.
Cancellations received after 15 September 2012: no refund will be made.